



# BLESSED HUGH FARINGDON CATHOLIC SCHOOL

## VISITORS ON SITE POLICY

All that happens in Blessed Hugh Faringdon Catholic School occurs within the context of the school's Mission Statement (in accordance with the Trust Deed for the maintenance and advancement of the Catholic religion).

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**Persons Responsible: Head Teacher and Governing Body**

**Committee: Curriculum and Personnel**

**Reviewed: Every 3 Years**

As a Catholic school, founded on, and committed to upholding the teaching of the Church, we believe that Jesus is present in the day to day life of our community and that each member of our community has a divine origin and an eternal destiny. In discharging our responsibilities, we are guided by the principles of Catholic social teaching [CST], in which the following core values are constituted: dignity, solidarity, the common good, the option for the poor, the promotion of peace, care for creation, the dignity of work and the value of participation in society. These principles are demonstrated in our core, and wider, curriculum, in our care of students, in our work with the disadvantaged and in the outward-facing approach to our local community, our nation and to the world. As our moral compass, CST guides us in all our school activities, including the formulation, upholding and reviewing of school policies.

As a Catholic school, we regard the following characteristics as central to the human flourishing of everyone – students, staff and Governors – in our community. Our aspirations for our students are that their experience of teaching develops in them a lived belief, an authentic sense of true happiness, a lived sense of family, an experience of care and a vocation for service.

To achieve these aspirations, teaching and learning will privilege the following core virtues for every member of our community.

**Grateful** for their own gifts, for the gift of other people, and for the blessings of each day; and generous with their gifts, becoming men and women for others.

**Attentive** to their experience and to their vocation; and discerning about the choices they make and the effects of those choices.

**Compassionate** towards others, near and far, especially the less fortunate; and loving by their just actions and forgiving words.

**Faith-filled** in their beliefs and hopeful for the future.

**Eloquent and truthful** in what they say of themselves, the relations between people, and the world.

**Learned**, finding God in all things; and wise in the ways they use their learning for the common good.

**Curious** about everything; and active in their engagement with the world, changing what they can for the better.

**Intentional** in the way they live and use the resources of the earth, guided by conscience; and prophetic in the example they set to others.

## **Introduction**

At Blessed Hugh Faringdon Catholic School our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community. As a partnership we welcome and encourage parents/carers to participate fully in the life of our school. Parents understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we welcome parents and visitors to our schools.

## **Aims**

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about their expected conduct. This is so we can continue to flourish progress and achieve in an atmosphere of mutual understanding.

In this policy “school premises” shall include the school buildings and grounds and the immediate vicinity and any place where a school activity is taking place, for example another school or recreational facility where a school sports match is being played or where pupils are taking part in some other school related activity.

As well as following the guidance set out in our Home-School Agreement, we expect parents, carers and visitors to:

- Respect the caring ethos of our school
- Understand that both teachers and parents need to work together for the benefit of their children.
- Demonstrate that all members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour.
- Talk politely and respectfully towards each other at all times.
- Seek to clarify a child’s version of events with the school’s view in order to bring about a peaceful solution to any issue.
- Approach the school to help resolve any issues of concern.
- Avoid using staff as threats to admonish children’s behaviour.
- Use the correct school entrances for parents and visitors

In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:

- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee’s office, office area or any other area of the school grounds including team matches.
- Making impolite and disrespectful comments
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper.
- Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carer or pupil regardless of whether or not the behaviour constitutes a criminal offence.
- Damaging or destroying school property.
- Complaining about a particular member of staff not being available where no appointment has been made.

- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication
- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking and consumption of alcohol or other drugs whilst on school property.
- Making an audio or video recording of any activity in school (including a meeting) without written permission from the school. The purpose of this is to protect the privacy and personal data of pupils, staff and other parents and visitors to the school.
- The use of any video or audio conferencing applications is forbidden in any meeting with school staff, which for the avoidance of doubt includes parent evening events, unless approved in writing by the Headteacher and with the full agreement of all those expected to participate.
- Bringing an animal other than a service/aid dog on to school premises without written permission from the school.

Should any of the above behaviour occur on school premises the school may:

- Require the visitor to cease the behaviour immediately and to apologise as appropriate; and/or
- Require the visitor to leave the premises; and/or
- Report the behaviour to appropriate authorities; and/or
- Ban the offending visitor from entering the school premises for a period time
- Any ban imposed may be subject to exceptions, for example the visitor may be banned from school premises except when specifically invited.