



# **BLESSED HUGH FARINGDON CATHOLIC SCHOOL**

## **VISITORS ON SITE POLICY**

All that happens in Blessed Hugh Faringdon Catholic School occurs within the context of the school's Mission Statement (in accordance with the Trust Deed for the maintenance and advancement of the Catholic religion).

**Written: October 2019**

**Updated: March 2023**

**Adopted: 15 March 2023**

**Persons Responsible: Head Teacher and Governing Body**

**Committee: Curriculum and Personnel**

**Reviewed: Every 3 Years**

Blessed Hugh Faringdon Catholic School is 'Committed to Gospel Values'. The Gospel of Jesus Christ invites all who follow its teaching to the fullness of life. Discipleship in the Gospel is a life-long journey of faith coming to complete fulfilment only in the presence of God in heaven. The entire life of a disciple is marked by learning and growth. We believe that Jesus is present in the day to day life of our school, that each member of our community has a divine origin and an eternal destiny. We believe that through his Incarnation, Jesus affirmed us as whole people and redeemed us through his resurrection. We believe therefore that the intrinsic dignity of each member of our school community is to be honoured in spirit, in word, in deed and in law. These beliefs underpin our approach and thereby commit us to encouraging all members of our community, staff and pupils alike, to grow towards human wholeness.

### **Introduction**

At Blessed Hugh Faringdon Catholic School our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community. As a partnership we welcome and encourage parents/carers to participate fully in the life of our school. Parents understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we welcome parents and visitors to our schools.

### **Aims**

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about their expected conduct. This is so we can continue to flourish progress and achieve in an atmosphere of mutual understanding.

In this policy "school premises" shall include the school buildings and grounds and the immediate vicinity and any place where a school activity is taking place, for example another school or recreational facility where a school sports match is being played or where pupils are taking part in some other school related activity.

As well as following the guidance set out in our Home-School Agreement, we expect parents, carers and visitors to:

- Respect the caring ethos of our school
- Understand that both teachers and parents need to work together for the benefit of their children.
- Demonstrate that all members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour.
- Talk politely and respectfully towards each other at all times.
- Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue.
- Approach the school to help resolve any issues of concern.
- Avoid using staff as threats to admonish children's behaviour.
- Use the correct school entrances for parents and visitors

In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:

- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including team matches.
- Making impolite and disrespectful comments
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper.
- Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carers or pupil regardless of whether or not the behaviour constitutes a criminal offence.
- Damaging or destroying school property.
- Complaining about a particular member of staff not being available where no appointment has been made.
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication
- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking and consumption of alcohol or other drugs whilst on school property.
- Making an audio or video recording of any activity in school (including a meeting) without written permission from the school. The purpose of this is to protect the privacy and personal data of pupils, staff and other parents and visitors to the school.
- The use of any video or audio conferencing applications is forbidden in any meeting with school staff, which for the avoidance of doubt includes parent

evening events, unless approved in writing by the Headteacher and with the full agreement of all those expected to participate.

- Bringing an animal other than a service/aid dog on to school premises without written permission from the school.

Should any of the above behaviour occur on school premises the school may:

- Require the visitor to cease the behaviour immediately and to apologise as appropriate; and/or
- Require the visitor to leave the premises; and/or
- Report the behaviour to appropriate authorities; and/or
- Ban the offending visitor from entering the school premises for a period time
- Any ban imposed may be subject to exceptions, for example the visitor may be banned from school premises except when specifically invited.