

HOW WAS YOUR ORDER PLACED? PLEASE TICK

INTERNET ORDER: _____ INTERNET ORDER NUMBER: # _____

IN-STORE ORDER: _____ (please attach a copy of receipt)

NAME OF CUSTOMER: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

ITEMS BEING RETURNED:

1. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
2. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
3. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
4. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
5. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
6. _____	Size of item: _____	Colour (if applicable): _____	Qty _____

ITEMS WANTED IN EXCHANGE (IF ANY):

1. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
2. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
3. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
4. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
5. _____	Size of item: _____	Colour (if applicable): _____	Qty _____
6. _____	Size of item: _____	Colour (if applicable): _____	Qty _____

POST:

You can post your returns/exchanges back to us at your own cost to our Knaphill store with your completed returns form enclosed:

**Valentino Schoolwear, 23-29
Broadway, Knaphill, Woking,
GU21 2DR**

SCHOOL DROP OFF:

You can drop off your returns/exchanges to the school office. Please leave the items and this returns note in a sealed bag labelled for 'Valentino's collection'. **PLEASE NOTIFY US VIA EMAIL ONCE YOUR ITEMS HAVE BEEN LEFT AT THE OFFICE TO ENSURE COLLECTION.** Collections will only take place on days that we are delivering to the school. If your refund or exchange is time sensitive (i.e., the returns period is almost up, or the item is needed ASAP) then please opt for an alternative return's method. **Email: Info@valentinoschoolwear.com**

STORE DROP OFF:

you can drop off your returns/exchanges to our Knaphill store between 9.00am – 5.30pm, Monday – Saturday.

**Valentino Schoolwear, 23-29
Broadway, Knaphill, Woking,
GU21 2DR**

Refunds can only be issued for items returned as originally sold with all original packaging, labels intact and original proof of purchase. To obtain a refund, all items must be returned to us within 28 days of purchase. Please note that an item is not determined as returned until it has reached our Knaphill store. Any returns made after the 28 days will receive an exchange, or an in-store credit note only. Note that our credit notes are limitless in life span. Credit notes cannot be redeemed online. Full terms and conditions apply. Please see our website for full T's & C's.