

## Application for support with Sixth Form course-related costs

In 2022/26, Sixth Form students at Blessed Hugh Faringdon Catholic School can apply for support with one or more of the following course-related costs:

**Transport Specialist Learning Resources Educational Visits Sixth Form Dress**

**Please read Blessed Hugh Faringdon 16-19 Bursary Fund Policy before completing this form.**

### Section 1: Student's details

Full name											
Date of birth											
Address (main residence)											
Post code											
Preferred email address											
Who do you live with?	<table border="1"> <tr> <td>Parents</td> <td></td> </tr> <tr> <td>Carer</td> <td></td> </tr> <tr> <td>Guardian</td> <td></td> </tr> <tr> <td>Partner</td> <td></td> </tr> <tr> <td>Independently</td> <td></td> </tr> </table>	Parents		Carer		Guardian		Partner		Independently	
Parents											
Carer											
Guardian											
Partner											
Independently											

### Section 2: Vulnerable bursary criteria

A vulnerable bursary is worth up to £1200 per annum depending upon individual needs. You may be entitled to receive a vulnerable bursary if you are in one of the defined vulnerable groups. Please provide appropriate evidence for each relevant category as defined at the end of this form.

Are you in local authority care or recently left care?	YES / NO
Are you an <b>unaccompanied</b> asylum seeker?	YES / NO
Are you receiving Income Support or Universal Credit because you are financially supporting yourself or someone who is dependent on you and living with you?	YES / NO
Are you receiving Disability Living Allowance (DLA) or Personal Independence Payments in your own name <b>and</b> either Employment and Support Allowance (ESA) or Universal Credit	YES / NO

### Section 3: Discretionary bursary criteria

The amount of a discretionary bursary is based upon your specific needs and may vary from person to person. Discretionary bursaries are subject to availability of funds. To be considered for a discretionary bursary you must answer "yes" to at least one of the following criteria and provide supporting evidence as defined at the end of the form. In exceptional circumstances applications may be considered from students facing financial hardship but fall outside of the criteria.

Are you currently in receipt of or entitled to Free School Meals?	YES / NO
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Have you received or have been entitled to Free School Meals during the last 6 years (pupil premium)?	YES / NO
Are you a young parent or young carer?	YES / NO
Was the combined total annual income of all household members in the tax year ending 5 April 2025 less than £25,000? Please provide evidence as per Section 5	£
Please provide any other information that you would like to be considered as part of your application.	

Section 4: Support requested					
<b>Transport</b>	<p>Applying for support with cost of transport? <b>YES / NO</b></p> <p>Please outline your specific transport requirements:</p>				
<b>Specific learning resources</b>  <b>Educational Visits</b>	<p>Applying for support with cost of specific learning resources/educational visits? <b>YES / NO</b></p> <p>Please list specific learning resource(s) or educational visits which you need the school to help you to purchase:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 70%;">Item(s)</th> <th style="width: 30%;">Approximate cost of item(s)</th> </tr> </thead> <tbody> <tr> <td style="height: 150px;"></td> <td></td> </tr> </tbody> </table>	Item(s)	Approximate cost of item(s)		
Item(s)	Approximate cost of item(s)				

<b>Sixth Form dress</b>	Applying for support with cost of Sixth Form dress	
	Please identify specific item(s) listed within the Sixth Form dress code which you need the School to help you to purchase: <b>PLEASE NOTE THIS IS CAPPED AT £100</b>	
	<b>Item(s)</b>	<b>Approximate cost of item(s)</b>

<b>Section 5: (a) Financial assessment – Income</b>		
<i>To be completed by the person(s) responsible for the household bills</i>		
Person 1	Are you employed? (Yes / No)	If yes, please submit P60 Tax year 24/25
Person 2	Are you employed? (Yes / No)	If yes, please submit P60 Tax Year 24/25

*If you are not employed please tick the relevant boxes to indicate the benefit(s) you receive.- Please provide:*

- Full copy of Universal Credit awards for previous three months
- Entitlement/award letter – dated within the last three months

Benefit received	Income Support	Job Seeker's Allowance	Employment Support Allowance	Incapacity Benefit	Carer's Allowance	Housing Benefit	Council Tax Benefit
Person 1							
Person 2							

<b>5 (b) Financial Assessment – Other Income</b>					
<i>Please tick the relevant boxes to indicate all other income received into the household</i>					
Other Income	Working Tax Credit	Child Tax Credit	Child Benefit	Grants or Bursaries etc	Any other income / benefit – please specify
Person 1					
Person 2					

Whatever you have declared in **5 (a) and 5 (b)** above must be backed up by evidence for an assessment to be made. **PLEASE BRING THE ORIGINAL COPY TO SCHOOL** (this will be photocopied and the original returned.)

**Section 6: Declaration**

*Please read the declaration below and read carefully before signing:*

I declare that the statements made on this form are true and, to the best of my knowledge and belief, are correct in every respect. I undertake to supply any additional information that may be required by the School to verify the particulars given. I understand that if I refuse to provide information relevant to my claim, the application is unlikely to be accepted. I also undertake to inform the school of any alteration to any of the particulars in writing.

I agree to give back to the school any course-related benefits given to me if the information I have given is shown to be false or deliberately misleading.

I am aware that the funding covers only this school year, and that I must re-apply next year. I understand that there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

Signed (Student) ..... Date .....

Signed (Person 1) ..... Date .....

Signed (Person 1) ..... Date .....

**Section 7: Payments**

Payments will be made by BACS transfer to a bank account in the name of the student. Payments will normally be made in three instalments: Oct 2025 (50%) Jan 2026 (25%) April 2026 (25%)

*Please complete*

Student Bank account details:

Account Name:

Sort Code:

Account number:

<b>For School use:</b>	Date Received:
Authorised By:	Date:
Bursary Granted: Vulnerable Bursary £	Discretionary Bursary £